



«Company Name»

Change Request CR____

XXXXXXXXXXXXXXXXXX

Original Statement of Work #



This Amendment to the original Statement of Work #____, dated _____ between «Legal Entity» (“HDS”) and «Company Name» (“Vendor”) will be effective on _____ (“Effective Date”)

WHEREAS, HDS having entered into that certain Statement of Work with Vendor and

WHEREAS, the parties hereto desire to amend its details altering the Resources, Scope or Cost, previously agreed to in the original Statement of Work and for other purposes;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties do hereby agree as follows:

(The grid below must be duplicated for each resource being added, changed or removed from the project)

Original SOW Information	
Original SOW Number:	
Original SOW Name:	
Original SOW Type -	Project <input type="checkbox"/> Staff Aug <input type="checkbox"/> Managed Services <input type="checkbox"/>
CR Information	
CR____	CR Name:
Requestor:	
Director	
Project Manager	
Reason for Change:	
Type of Change:	Add / Remove / Extend
Expected Start Date:	
Expected End Date:	
# of Hours	
Consultant Name:	
Consultant Level:	
Approved by:	
Cost Impact	
Pay Rate to Resource	\$
Bill Rate	\$
T&E Amount if Applicable	\$
Total Cost Impact	\$

Personnel		
Location	Personnel Count	Total spend
Onshore		\$
Offshore		\$
Total		\$

ACCEPTED AND AGREED:

It is mutually understood and agreed by HDS and Vendor that (a) the terms and conditions of the Master Service Agreement and the original Statement of Work are incorporated herein by reference, (b) this Change Request will be deemed an amendment to and part of the original Statement of Work, and (c) in the event of any conflict between the Change Request and the original Statement of Work, the provisions of the Statement of Work will govern.

«Legal Entity»

«Company Name»

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Exhibit 1
Detailed Project Plan Revisions